

Tabitha “Beth” Burgess

EDUCATION

MASTER OF ARTS

NEW MEXICO STATE UNIVERSITY • LAS CRUCES, NEW MEXICO • JAN 2007 – MAY 2009
Anthropology with a minor in Soil Science • Summa Cum Laude

CERTIFICATE

UNIVERSIDAD INTERNACIONAL • CUERNAVACA, MEXICO • MAY 2001 – JULY 2001
Language Emersion/Study Abroad

BACHELOR OF ARTS

RADFORD UNIVERSITY • RADFORD, VIRGINIA • AUG 2000 – DEC 2004
Anthropology and Foreign Language (Spanish) • Cum Laude

SUMMARY OF EXPERIENCE

OWNER, SOLE PROPRIETOR

MAY 2018 – PRESENT • TABITHA BURGESS, LLC • FLOYD, VA

LEADERSHIP FLOYD PROGRAM FACILITATOR

DEC 2018 – PRESENT • FLOYD COUNTY CHAMBER OF COMMERCE • FLOYD, VA • STIPEND \$2,000

TEACHING ASSISTANT

NOV 2018 • VCOM • BLACKSBURG, VA • STIPEND \$785

CULTURAL RESOURCES TECHNICAL SERVICE LEADER

DEC 2017 – JULY 2018 • VERSAR, INC. • FLOYD, VA • GROSS \$98,596

DEPUTY TECHNICAL SERVICE LEADER

JUN 2016 – DEC 2017 • VERSAR, INC. • BOISE, IDAHO & FLOYD, VA • GROSS \$90,472

BOISE OPERATIONS MANAGER

SEP 2013 – JUN 2016 • VERSAR, INC. • BOISE, ID • GROSS \$79,253

PRINCIPAL INVESTIGATOR

MAY 2010 – SEP 2013 • GEO-MARINE, INC. • ST. GEORGE, UT & BOISE, ID • GROSS \$60,347

ARCHAEOLOGIST

JAN 2009 – FEB 2010 • GEO-MARINE, INC. • EL PASO, TX • GROSS \$32,858

PROJECT GEOARCHAEOLOGIST

AUG 2008 – DEC 2008 • NEW MEXICO STATE UNIV • LAS CRUCES, NM • \$2500

GEOARCHAEOLOGICAL ANALYST

SEP 2007 – JAN 2009 • LONE MTN. ARCH. SERVICES, INC. • EL PASO, TX • GROSS \$26,853

ARCHAEOLOGIST

JUN 2006 – SEP 2007 • LONE MTN. ARCH. SERVICES, INC. • EL PASO, TX

ARCHAEOLOGIST

AUG 2005 – OCT 2005 • CONSERVATION MGMT. INSTITUTE • BLACKSTONE, VA

FRONT OF HOUSE MANAGER

2004 – 2006 • BT'S RESTAURANT • RADFORD, VA

ARCHAEOLOGICAL LABORATORY ASSISTANT

AUG 2003 – MAY 2004 • RADFORD UNIVERSITY • RADFORD, VA

BARTENDER/SERVER/DISHWASHER

2003 – 2004 • RAY'S RESTAURANT • FLOYD, VA

TEACHING/DINING/RESIDENT HALL ASSISTANT

2001 – 2003 • RADFORD UNIVERSITY • RADFORD, VA

HOSTESS/SERVER/FESTIVAL ASSISTANT

1999 – 2001 • CHATEAU MORRISSETTE WINERY • FLOYD, VA

CHILDCARE PROVIDER

1998 – 2002 • MULTIPLE CLIENTS • FLOYD, VA

PERSONAL ASSISTANT

1998 – 2006 • MULTIPLE CLIENTS • NEW RIVER VALLEY, VA

HAIR STYLIST'S ASSISTANT

1997 – 1998 • DOT'S BEAUTY SHOP • FLOYD, VA

PROFILE

Tabitha “Beth” Burgess is a content strategist, design friend, conceptual creative, brand magician, and killer storyteller. With a robust skillset ranging from the analytical and technical expertise in the environmental services industry to knowing and understanding what makes people tick, Beth has the ability to rouse a crowd, calm a room, and garner trust when the stakes are high – and – she has the endurance to get projects done without compromising quality to service or product. Beth has the right amount of grit, empathy, experience, and gumption to achieve successful results in the missions and tasks she takes on.

TECHNICAL SKILLS

DATABASE DESIGN & MGMT.



PROJECT MGMT.



WEBSITE DESIGN



MARKETING



PUBLIC OUTREACH



BUDGETING & COST CONTROL



TECHNICAL WRITING



COPYWRITING



GRAPHIC DESIGN



CARTOGRAPHY



PERSONAL SKILLS

LEADERSHIP



COMMUNICATION



COACHING



FLEXIBILITY



PERSUASION



CRITICAL THINKING | PROBLEM SOLVING



WORK ETHIC



TIME & TASK MANAGEMENT



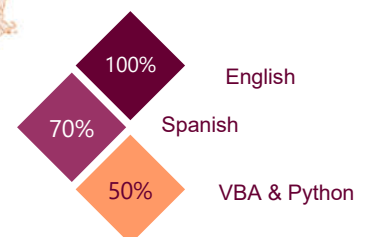
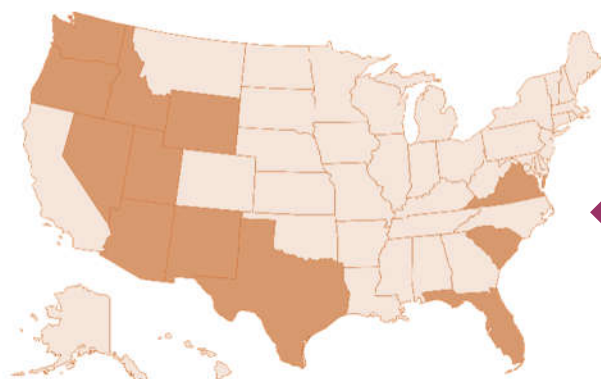
ORGANIZATION



TEAMWORK



GEOGRAPHIC EXPERIENCE & LANGUAGE



MEMBERSHIPS & VOLUNTEERISM

2018 - CURRENT	Floyd County Chamber of Commerce <i>Board of Directors (2019 – current)</i>
2018 - CURRENT	Floyd La Leche League <i>Community Organizer and Treasurer (2018 – current)</i>
2018 - CURRENT	Floyd County Historic Preservation Trust <i>Member of the Board of Directors (2018 – current)</i>
2018 (05.08 – 09.10)	Floyd County Parks and Recreation Authority <i>Treasurer & Little River District BOD Representative</i>
2016 - 2018	Idaho Moms for Nursing in Public <i>Founding Member/President (2016 – 2017)</i> <i>Website Designer & Social Media Manager (2016 – 2017)</i>
2015 - 2017	Nationwide Nurse-In <i>Boise, Idaho Annual Event Host</i> <i>Facebook Group Administrator</i>
2015	Jimmy Howery for Sheriff 2015 Campaign <i>Website Designer and Social Media Manager</i>
2013 - 2018	Great Basin Anthropological Association <i>Social Media Administrator</i> <i>2014 GBAC Planning Committee</i> <i>Website Designer and Manager (2014)</i>
2012 - 2018	Northwest Anthropological Association <i>Social Media Administrator (2012 - 2018)</i> <i>Website Designer and Manager (2015 – 2018)</i> <i>2016, 2018 NWAC Planning Committee</i>
2013 - 2014	National Parks Conservation Association
2012 - 2017	Association for Washington Archaeology
2011 - 2018	Nevada Archaeological Association
2011 - 2017	Idaho Archaeological Society <i>Social Media Administrator (2012-2017)</i> <i>Member at Large (2013 – 2014)</i> <i>President (2015 – 2017)</i>
2011 - 2015	Idaho Professional Archaeological Council <i>Social Media Developer (2012-2015)</i> <i>Website Designer and Manager (2012-2015)</i>
2011 - 2012	Dixie Archaeological Society
2011 - 2018	Utah Professional Archaeological Council
2011 - CURRENT	Floyd County Historical Society <i>Museum Founder (2011)</i>
2010 - 2018	American Cultural Resource Association <i>Communications Committee Chair (2013- 2017)</i>
2010	Gilbert Chavez for Commissioner 2010 <i>Website Developer & Social Media Manager</i>
2010 - 2011	Doña Ana Archaeological Society
2009 - CURRENT	Registered Professional Archaeologists
2009 - 2010	El Paso Archaeological Society
2008 - 2009	NMSU Soc. & Anth. Grad. Student Org. <i>Treasurer (2008-2009)</i>
2008 - CURRENT	Sigma Xi
2006 - 2015	Geological Society of America
2006 - CURRENT	Society for American Archaeology
2003 - CURRENT	Archaeological Society of Virginia
2002 - CURRENT	Lambda Alpha
2002 - CURRENT	Pi Gamma Mu <i>Epsilon Chapter President (2003-2004)</i>

REFERENCES

Professional and personal references are provided upon request.

Quick Facts

- WORKED FOR +20 EMPLOYERS LOCALLY AND THROUGHOUT THE NATION
- CORPORATE CLIMBER • RECEIVED +5 PERFORMANCE-BASED PROMOTIONS
- EXPERIENCED LEADER • +11 YEARS IN LEADERSHIP ROLES
- GEOGRAPHICALLY DIVERSE EXPERIENCE • 2 COUNTRIES | 5 STATES
- AWARD WINNER • RECIPIENT OF 14 AWARDS/SCHOLARSHIPS FOR RESEARCH & JOB PERFORMANCE
- EVENT PLANNER • +10 EVENTS | 50 - 600 PARTICIPANTS
- PROJECT MANAGER • +50 PROJECTS | POPS RANGING FROM 1 - 5 YRS | CONTRACTS \$3K TO +\$1.5M | PROVEN TRACK RECORD FOR KEEPING PROJECTS IN SCOPE, ON SCHEDULE, AND PROFITABLE (6 TO 26% FEE).
- PUBLIC SPEAKER • + 20 PRESENTATIONS
- TECHNICAL WRITER • +35 TECHNICAL REPORTS | 1 MASTER'S THESIS | 3 PEER-REVIEWED CHAPTERS/JOURNAL ARTICLES
- PROPOSAL WRITER • | +50 RESPONSES TO RFPs
- WEBSITE DESIGNER • +15 WEBSITES
- SOCIAL MEDIA ADMINISTRATOR • +20 ACCOUNTS
- EXPERIENCED MARKETER • OUTBOUND | INBOUND | GUERRILLA
- STRATEGIC PLAN DEVELOPER
- VALID VA DRIVER'S LICENSE
- CPR/FIRST AID TRAINED (CURRENTLY EXPIRED)
- CREDIT SCORE • 797 (JUNE 2018)

Don't see something?

ASK! More info available upon request

CONTACT INFORMATION

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